

I. PURPOSE

The purpose of this policy is to adopt the Uniform Financial Accounting and Reporting Standards (UFARS) for Minnesota School Districts provided for in guidelines adopted by the Minnesota Department of Education.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to comply with the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts.

III. MAINTENANCE OF BOOKS AND ACCOUNTS

The school district shall maintain its books and records and do its accounting in compliance with the Uniform Accounting and Reporting Standards for Minnesota School Districts (UFARS) provided for in the guidelines adopted by the Minnesota Department of Children, Families and Learning and in compliance with applicable state laws and rules relating to reporting of revenues and expenditures.

IV. PERMANENT FUND TRANSFERS

Unless otherwise authorized pursuant to Minn. Stat. § 123B.80, as amended, or any other law, fund transfers shall be made in compliance with UFARS and permanent fund transfers shall only be made in compliance with Minn. Stat. §123B.79, as amended.

V. REPORTING

The school board shall provide for an annual audit of the books and records of the school district to assure compliance of its records with UFARS. The school district shall also, on or before October 1 of each year, provide for the publication of the financial information specified in Minn. Stat. §123B.10.

Legal References: Minn. Stat. § 123B.75 (Revenue)
 Minn. Stat. § 123B.76 (Expenditures)
 Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
 Minn. Stat. § 123B.78 (Cash Flow, Revenues, Borrowing, Deficits)
 Minn. Stat. § 123B.79 (Permanent Fund Transfers)
 Minn. Stat. § 123B.80 (Exceptions for Permanent Fund Transfers)
 Minn. Stat. § 123B.09 (School Board Powers)
 Minn. Stat. § 123B.14, Subd. 7 (Duties of School Board Clerk)
 Minn. Stat. § 123B.02 (School District Powers)

Minn. Stat. § 123B.10 (Publication of Financial Information)

Cross References: Policy 703 (Annual Audit)
MSBA Service Manual, Chapter 7, Education Funding

Policy Adopted: June 2004, November 2006
Independent School District #110
Waconia, MN